



Declaration of Conflict of Interest

The types of interests and relationships which may need to be disclosed include real estate investments, shareholdings, trusts or nominee companies, company directorships or partnerships, other significant sources of income, significant liabilities, gifts, private business, employment, voluntary, social or personal relationships that could or could be seen to impact upon official responsibilities.

For additional guidance refer to:

Policy 03 – Conflict of Interest Policy

In respect to my role as a Director of the Board of the First Nations Advocates Against Family Violence (“FNAAFV”),

I, (Name) _____

of (Home Address) _____

The conflict of interest has been identified as: (Please select one of the following)

- I do not have a real or apparent conflict of interest to declare.
- I have a real conflict of interest to declare.

(There is a conflict between my duty with FNAAFV and personal interests that will prevent me from performing my duties in an impartial and objective manner.)

- I have an apparent conflict of interest to declare.

(It appears that my personal interests could improperly influence the performance of my duties with FNAAFV, even if this is not in fact the case.)

Describe the duties you are required to perform:

Describe your private interests and/or associations which have led to you declaring a real/apparent conflict of interest:



I declare that:

- 1) To the best of my knowledge, there [are/are no] interests, which may or may not appear to impair the ability of [name of individual/service provider] to provide the services to FNAAFV diligently and independently.
- 2) I am aware of FNAAFV’s requirement for strict probity and if I subsequently discover that there are interests that may or may appear to impair the ability of any kind of this declaration, I will immediately report it to the CEO of FNAAFV.

This declaration is signed in the understanding that failure to declare any conflict of interest to FNAAFV will result in further action taken by the organisation.

Signature of person declaring: _____ Date: _____

Action by delegate

Describe the action proposed to manage the real or apparent conflict, which has been disclosed, and the reasons for these actions:

The above action has been discussed with [service provider] and is appropriate to resolve the real or apparent conflict of interest disclosed above.

Signature of delegate: _____ Date: _____

Types of Conflict of Interest and Duty

Types of Conflict of Interest and Duty	Description
--	-------------



Actual	There is a real conflict between an employee or director's public duties and private interests.
Perceived	The public or a third party could form the view that an employee or director's private interests could improperly influence their decisions or actions, now or in the future.
Potential	An employee or director has private interests that could conflict with their public duties. This refers to circumstances where it is foreseeable that a conflict may arise in future and steps should be taken now to mitigate that future risk.
Conflict of Duty	Will arise when a person is required to fulfil two or more roles that may actually, potentially or be perceived to be in conflict with each other.
Direct	Includes an employee or director's own personal, family, professional or business interests.
Indirect	Includes the personal, family, professional or business interests of individuals or groups with whom the employee or director is, or was recently, closely associated.
Financial	<p>Involves an actual, potential or perceived financial gain or loss. Money does not need to change hands for an interest to be financial.</p> <p>People have a financial interest if they (or a relative, or a close associate) own property, hold shares, have a position in a company bidding for government work, receive benefits such as concessions, discounts, gifts or hospitality from a particular source related to the public sector organisation, or can benefit financially from a decision significantly influenced or made by the organisation.</p>
Non-financial	<p>Arise from personal or family relationships, or involvement in sporting, social or cultural activities.</p> <p>They include any tendency toward favouritism or prejudice resulting from friendship, animosity, or other personal involvement with another person or group. If personal values are likely to impact on the proper performance of public duty, then these can also lead to a conflict of interest.</p>